



Riskmaster Accelerator

Mail Merge functioning without ActiveX for Chrome, Firefox and IE

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Overview

Since the 'Mail Merge' functionality is browser independent, users don't need to enable Active X setting or Install Silverlight for Internet Explorer, Mozilla Firefox and Chrome to create word templates, merge letters or edit documents. Now, Mail Merge uses Custom URL Protocol handler.

Document Scope

This document walks you through the steps required to install and setup in Mozilla Firefox, Chrome and Internet Explorer browsers for using the RISKMASTER Mail Merge feature.

Mail Merge Installation Steps

The below mentioned steps are required on each client machine and should be performed once RISKMASTER Accelerator (RMA) 17.1 is installed. To install/upgrade RISKMASTER please refer to the appropriate rma document on www.riskmaster.com.

Mail Merge functioning without ActiveX – in Mozilla Firefox

Note:

- For running Mail Merge App in Mozilla Firefox, you need to install the plugin from the below link-

<https://addons.mozilla.org/en-us/firefox/addon/fxclickonce/>

(Copy the URL in Mozilla Firefox Browser to install the Plugin)

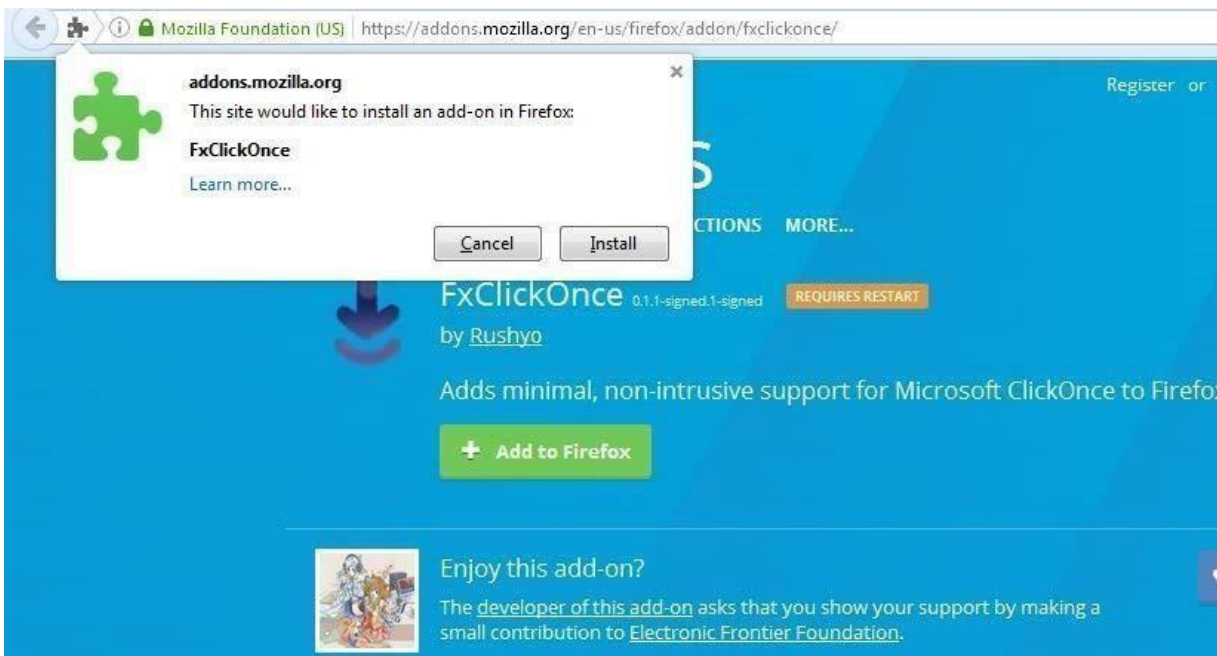
- If mail merge is not opening in office 365 or word 2016, first you need to repair Office 365 installation in control panel and then go ahead.

Description of the screen:

1. Run the link on the Mozilla Firefox Browser. The below window opens.



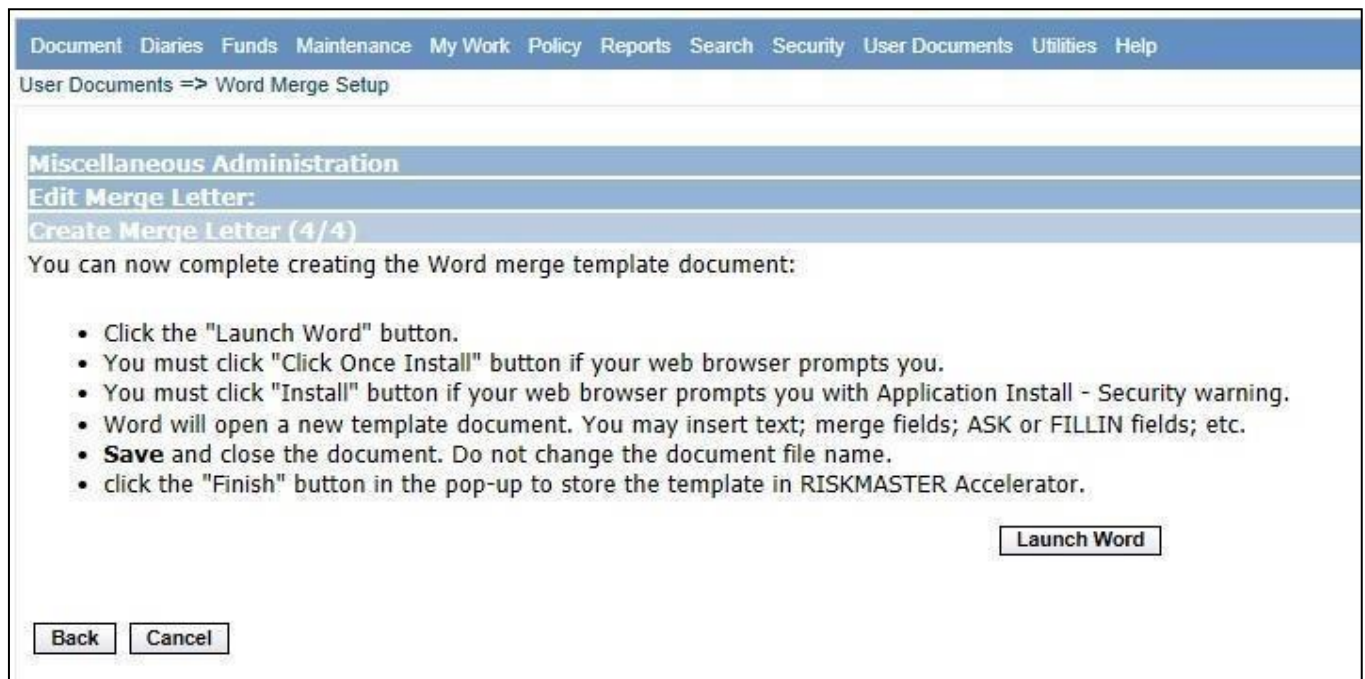
2. Click on "Add to Firefox".



3. You get "FxClickOnce" installed in your system.



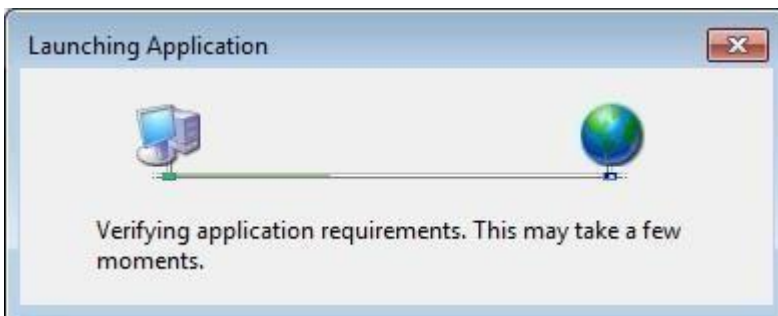
4. Once the Launch Word is clicked it will invoke the custom handler and launch the MailMerge application.



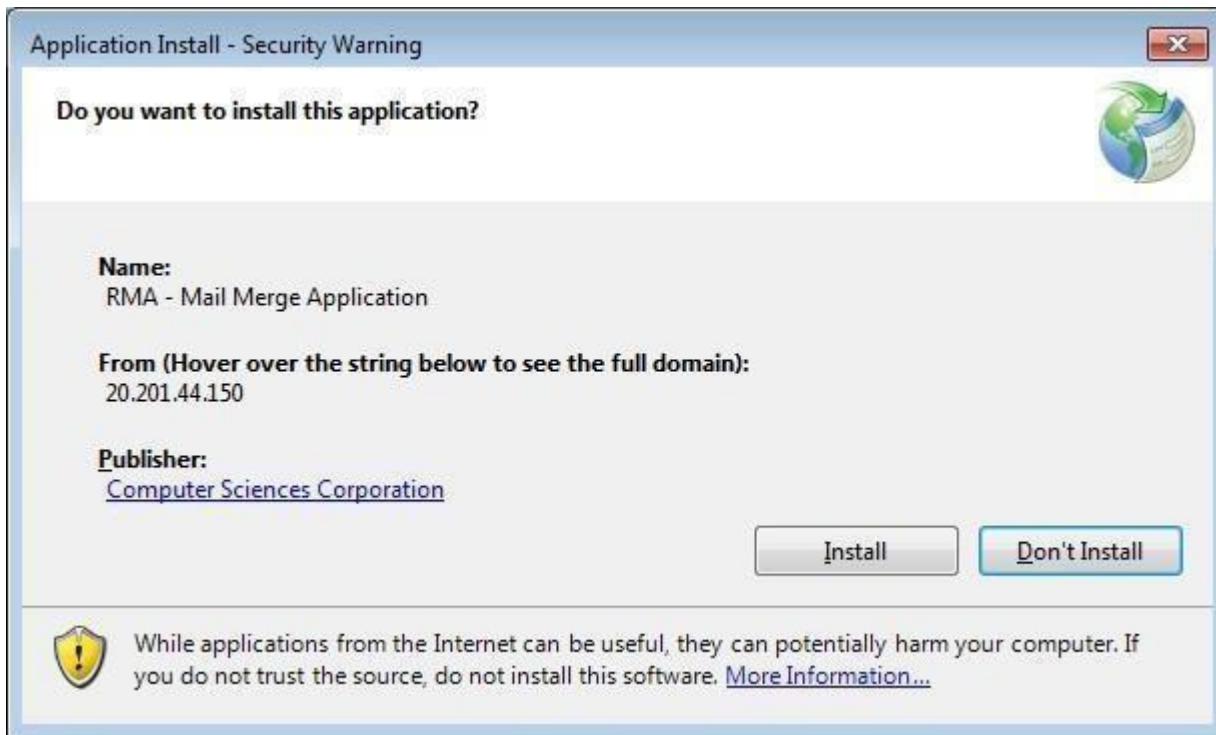
5. You need to click "ClickOnce Install" button.



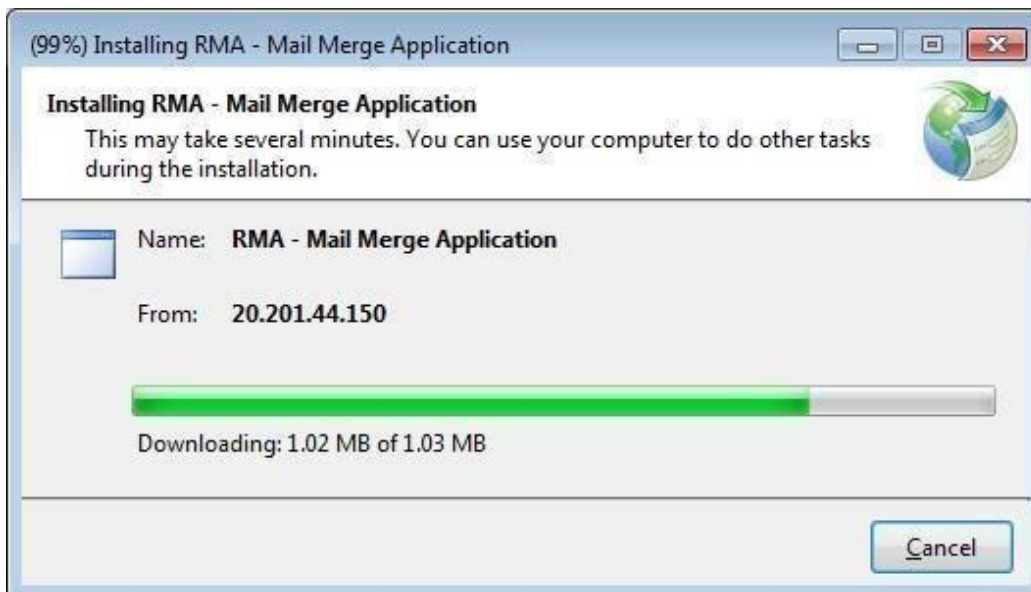
6. The application starts to launch.



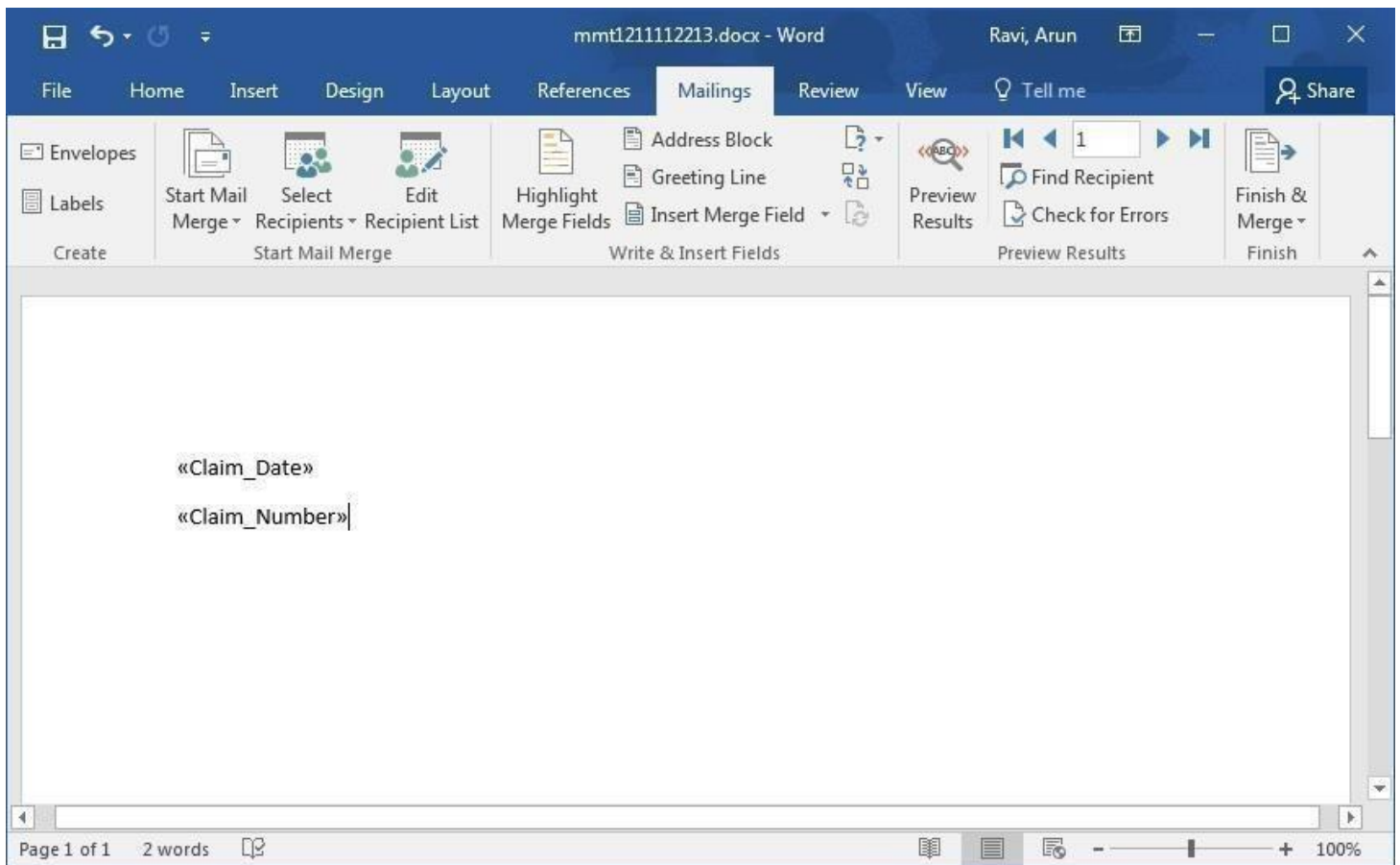
- Click on the "Install" button to install the application.



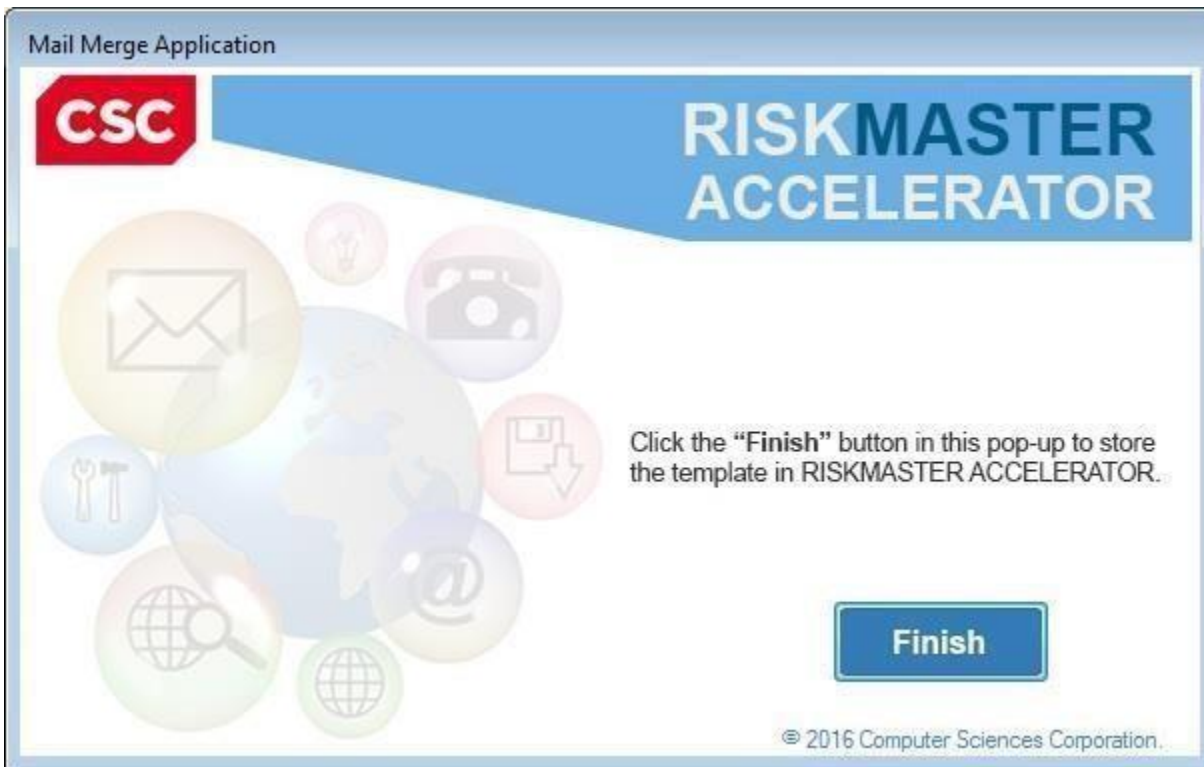
- Wait for "RMA - Mail Merge Application" to install.



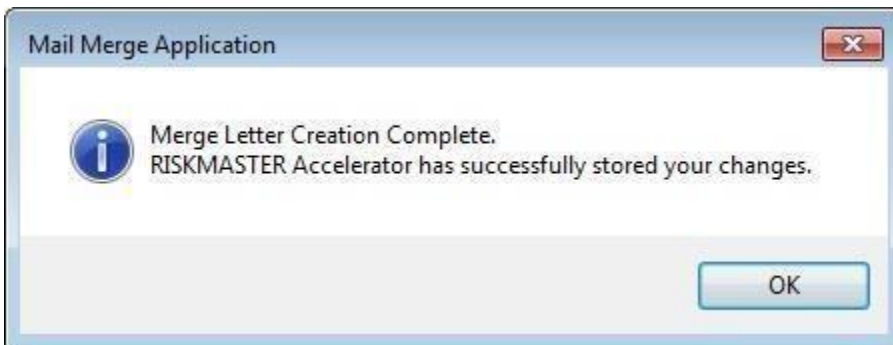
9. The “Word Mail Merge” window opens.



10. Click “Finish”.



11. Completion message appears on the screen. Click "OK".



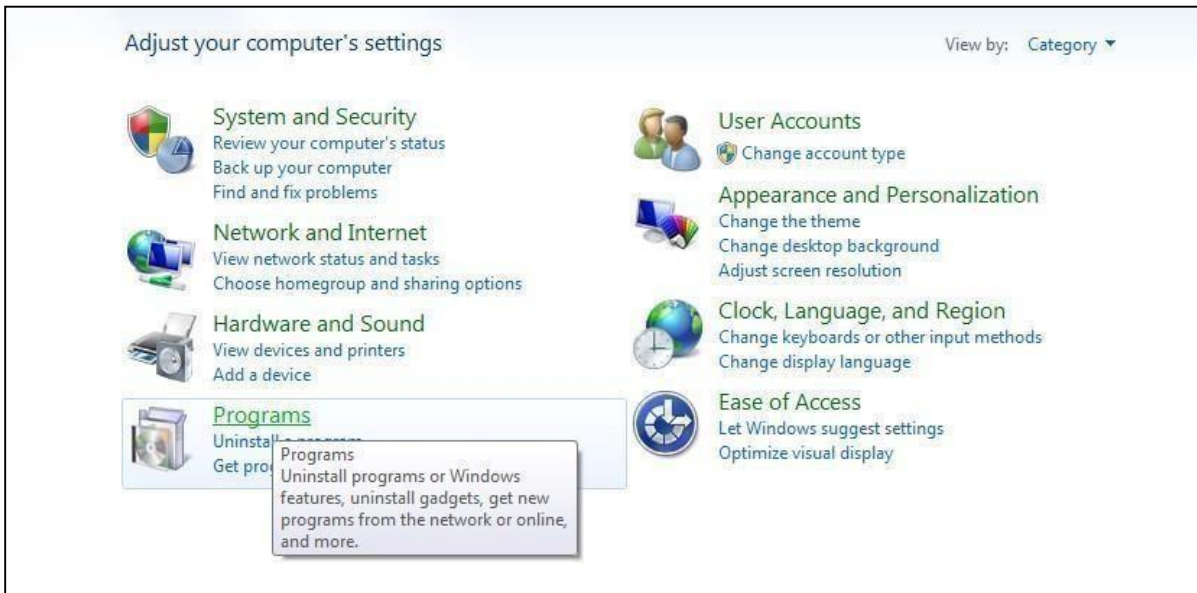
12. In case an error message displayed on the screen, "You cannot start application RMA - Mail Merge Application from this location because it is already installed from a different location" then uninstall RMA - Mail Merge Application from Program and features in Control Panel.



13. Click on "Window Start Icon" and select "Control Panel".



14. Select "Programs".



15. Search for "RMA - Mail Merge Application".

Control Panel Home

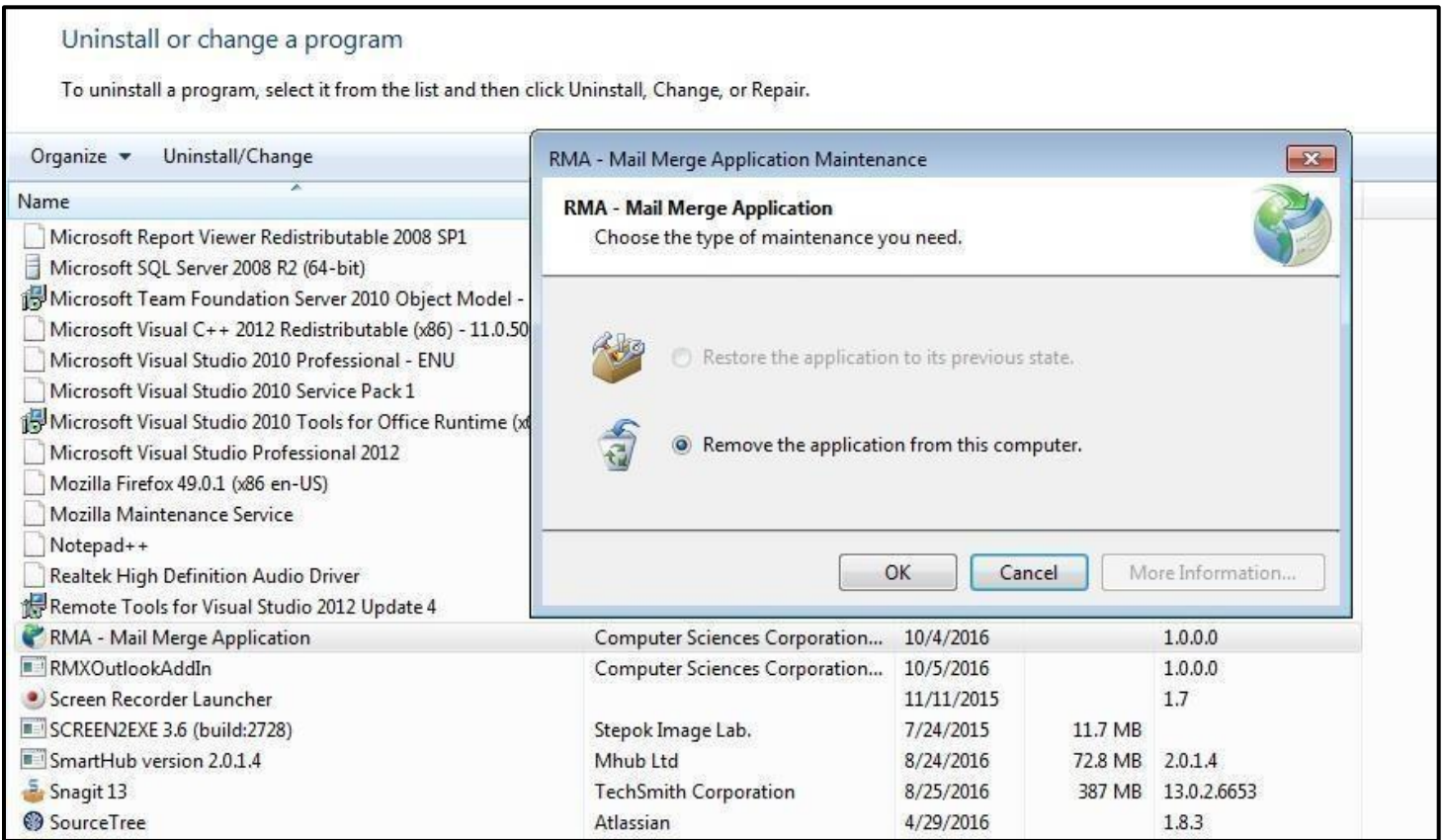
Uninstall or change a program

To uninstall a program, select it from the list and then click Uninstall, Change, or Repair.

Organize ▾

Name	Publisher	Installed On	Size	Version
CSC-ENG-AmerCSC7AgentPatch1-22-GBL-R2		6/4/2016		
CSC-ENG-SetMailtoLotusNotes-1.0-GBL-R1		5/1/2016		1.0
Notepad++		6/2/2016		6.3
WSUS Client Configuration Tool		4/8/2016		
Adobe PDF Creation Add-On X	Adobe Systems	6/2/2016	270 MB	10.0.0
Adobe AIR	Adobe Systems Incorporated	6/2/2016		3.1.0.4880
Adobe Help Manager	Adobe Systems Incorporated	6/2/2016		4.0.244
Adobe RoboHelp 10	Adobe Systems Incorporated	6/2/2016	579 MB	10
Adobe Flash Player 22 ActiveX	Adobe Systems Incorporated	8/4/2016	18.6 MB	22.0.0.210
Adobe Flash Player 22 NPAPI	Adobe Systems Incorporated	8/4/2016	19.1 MB	22.0.0.209
Adobe Acrobat Reader DC	Adobe Systems Incorporated	8/4/2016	201 MB	15.017.20053
Amazon Assistant	Amazon	8/1/2016		2.3.4
cscmarimba	BMC Software, Inc	4/7/2016	187 MB	8.2.02.001b
CrowdStrike Falcon Sensor	CrowdStrike Inc. July 2015	6/7/2016	1.03 MB	2.0.8.2821
CSC-ENG-IE8Updates-1.0-GBL-R6	CSC	5/2/2016		
CSC-ENG-IETTrustedSites-1.0-GBL-R5	CSC	5/2/2016		
CSC-ENG-IETTrustedSites-1.0-GBL-R6	CSC	6/6/2016		
Free Video Cutter Joiner 10.4	DVDVideoMedia, Inc.	9/19/2016	18.0 MB	10.4
BIG-IP Edge Client Components (All Users)	F5 Networks, Inc.	11/17/2013		70.2012.0125.0018
BIG-IP Edge Client	F5 Networks, Inc.	11/16/2013	7.45 MB	70.2012.0125.0016
Foxit PhantomPDF Business	Foxit Software Inc.	8/11/2016	448 MB	8.0.2.805
Google Chrome	Google Inc.	5/9/2016		53.0.2785.116
SAFE Servlet	Guidance Software	6/7/2016	4.11 MB	6.19.1
SronFiles	https://www.sronfile.biz	6/22/2016		29.16.25

16. Select the "RMA - Mail Merge Application" and uninstall it.



Mail Merge functioning without ActiveX – in Chrome

Note:

- For running Mail Merge App in Chrome, you need to install the plugin from the below link-

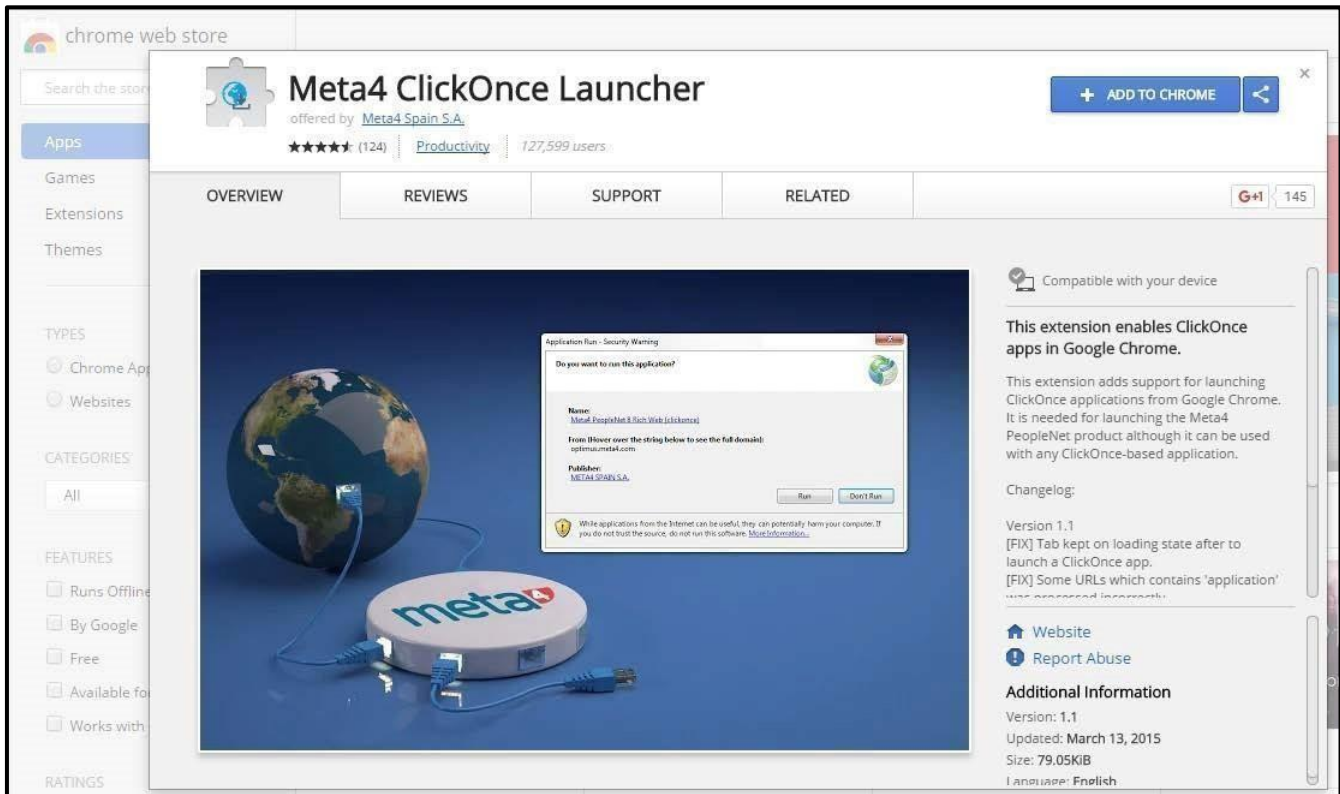
<https://chrome.google.com/webstore/detail/meta4clickoncelauncher/jkncabbipkgbconhaajbapbhokpbgkdc?hl=en>

(Copy the URL in Google Chrome Browser to install the Plugin)

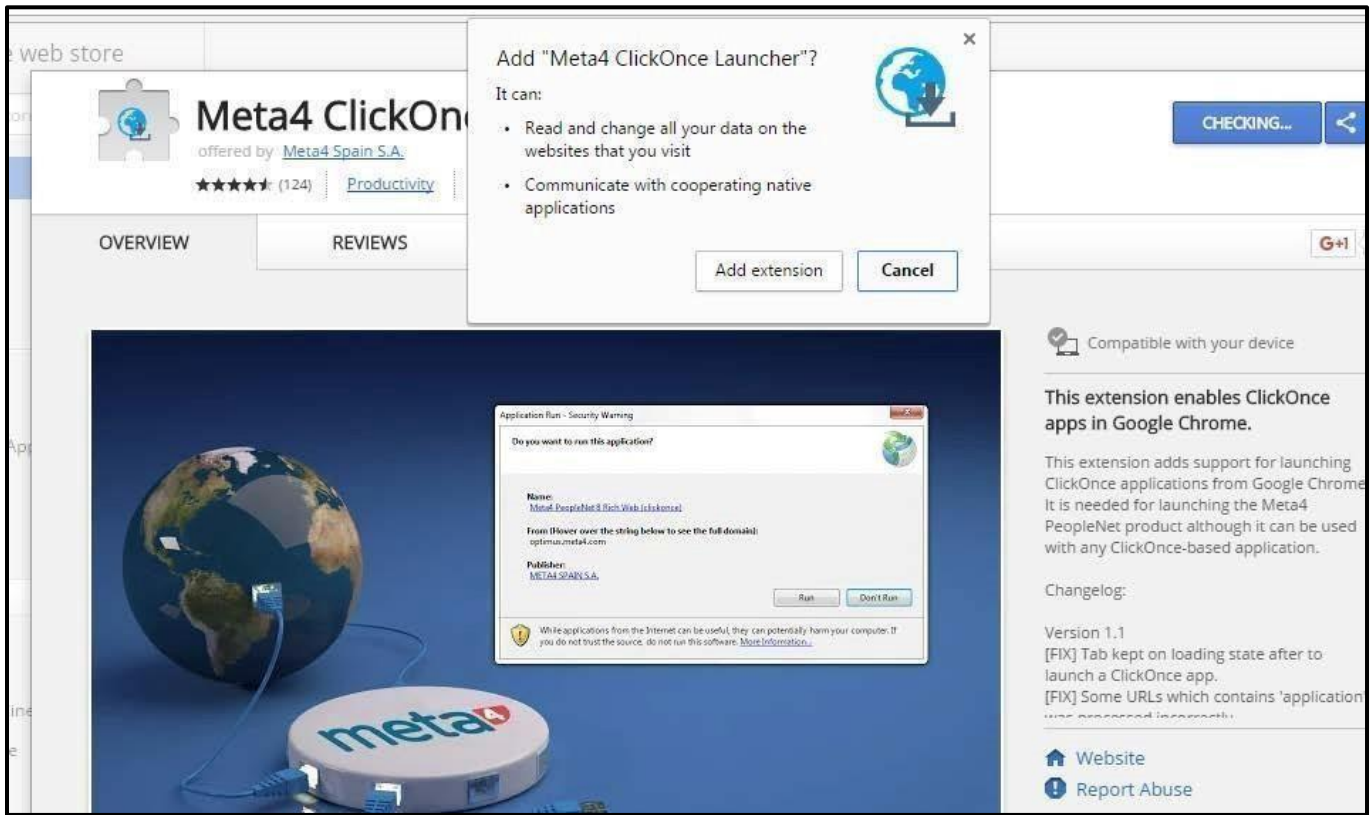
- No need to turn ON the Mail Merge settings for Chrome.
- If mail merge is not opening in office 365 or word 2016, first you need to repair Office 365 installation in control panel and then go ahead.

Description of the screen:

1. Run the link on the Chrome Browser. The below window opens. Click 'Add to Chrome' placed on the right corner of the screen.



2. The below screen opens. Click 'Add Extension' in the Pop-upwindow.



3. The below screen opens. Select "Run" to Install Meta4 ClickOnce launcher.

Meta4 ClickOnce launcher

One-time installation steps

Step 1
Click on the m4clickoncehelper.exe below the flashing arrow to launch the helper for the Meta4 ClickOnce Launcher extension.

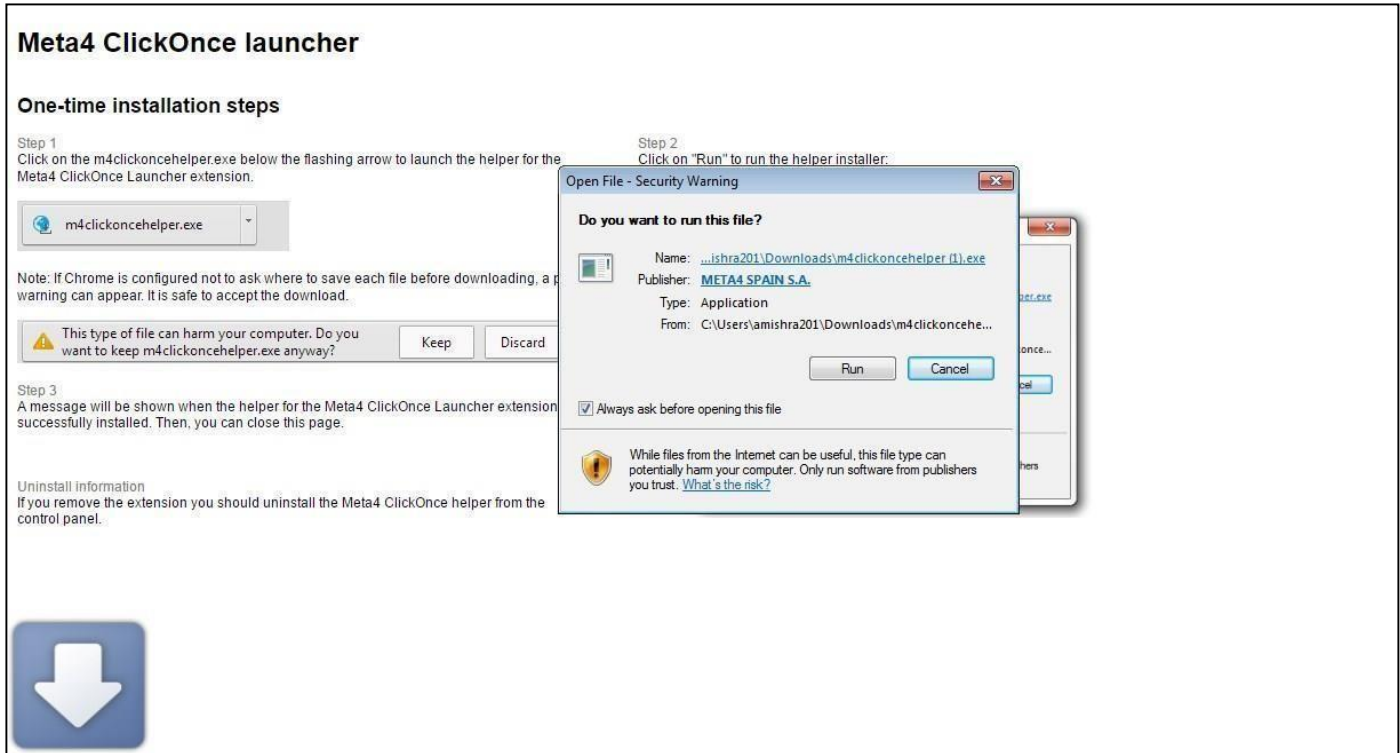
Step 2
Click on "Run" to run the helper installer:

Note: If Chrome is configured not to ask where to save each file before downloading, a warning can appear. It is safe to accept the download.

This type of file can harm your computer. Do you want to keep m4clickoncehelper.exe anyway?

Step 3
A message will be shown when the helper for the Meta4 ClickOnce Launcher extension successfully installed. Then, you can close this page.

Uninstall Information
If you remove the extension you should uninstall the Meta4 ClickOnce helper from the control panel.



4. The below message appears on the screen. Click "OK".

Meta4 ClickOnce launcher

One-time installation steps

Step 1
Click on the m4clickoncehelper.exe below the flashing arrow to launch the helper for the Meta4 ClickOnce Launcher extension.

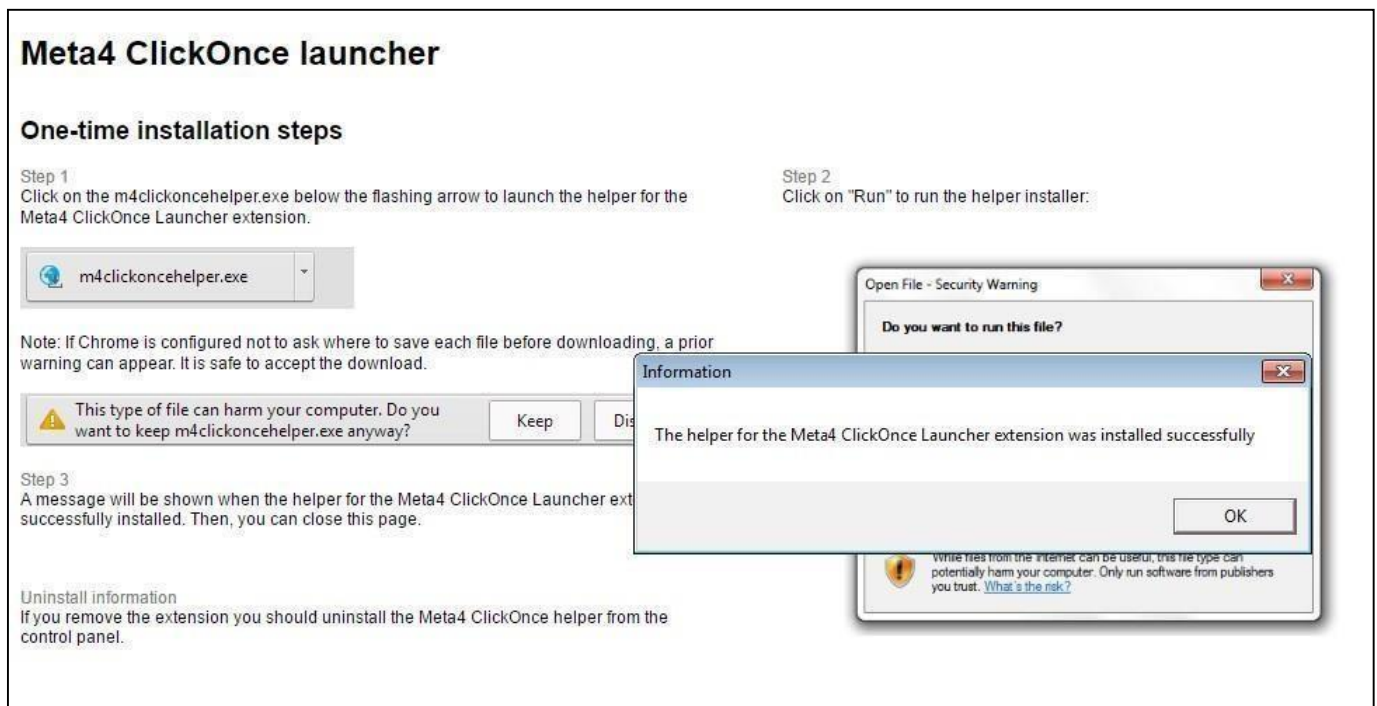
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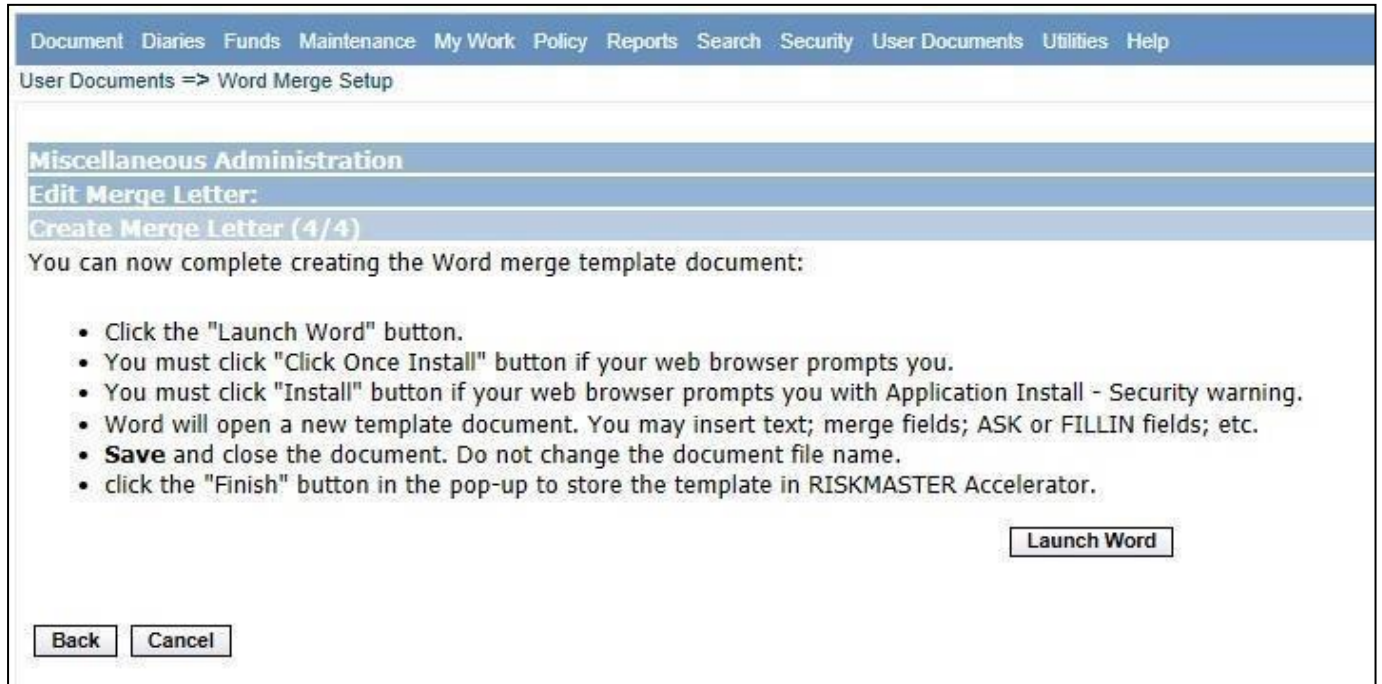
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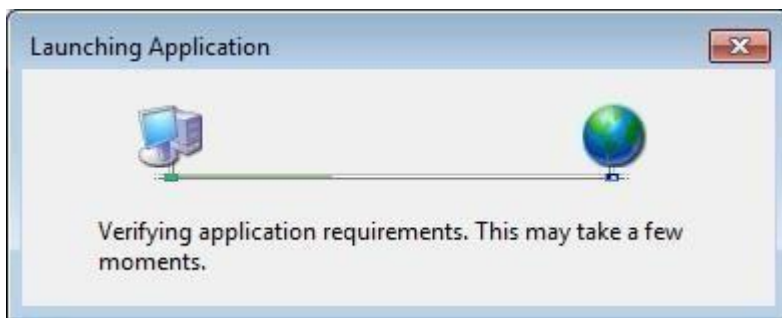
Uninstall information
If you remove the extension you should uninstall the Meta4 ClickOnce helper from the control panel.



- Once the Launch Word is selected it will invoke the application and RMA - Mail Merge Application will be launched.



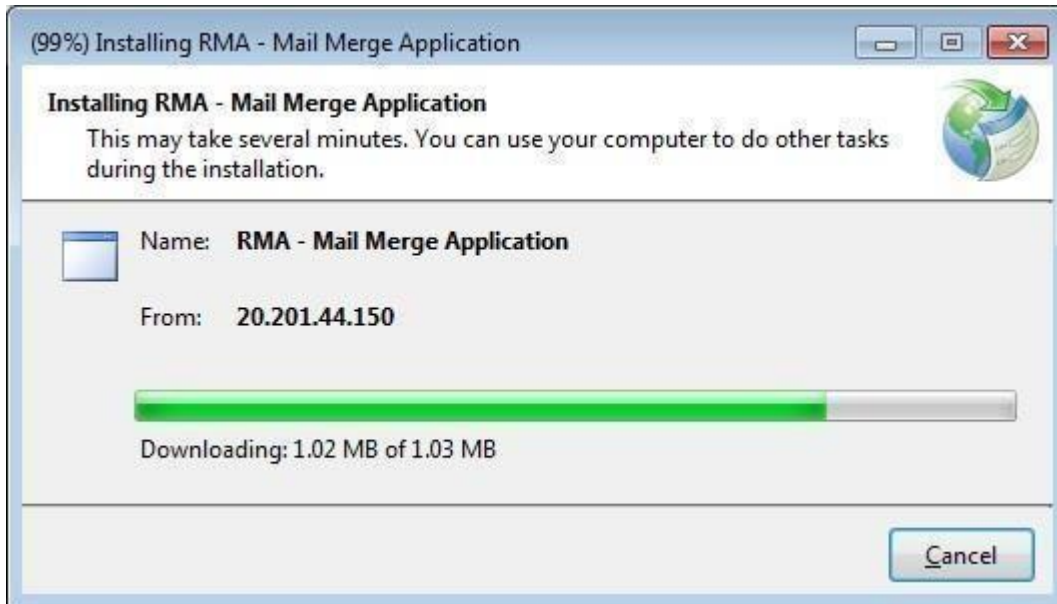
- The application starts to launch.



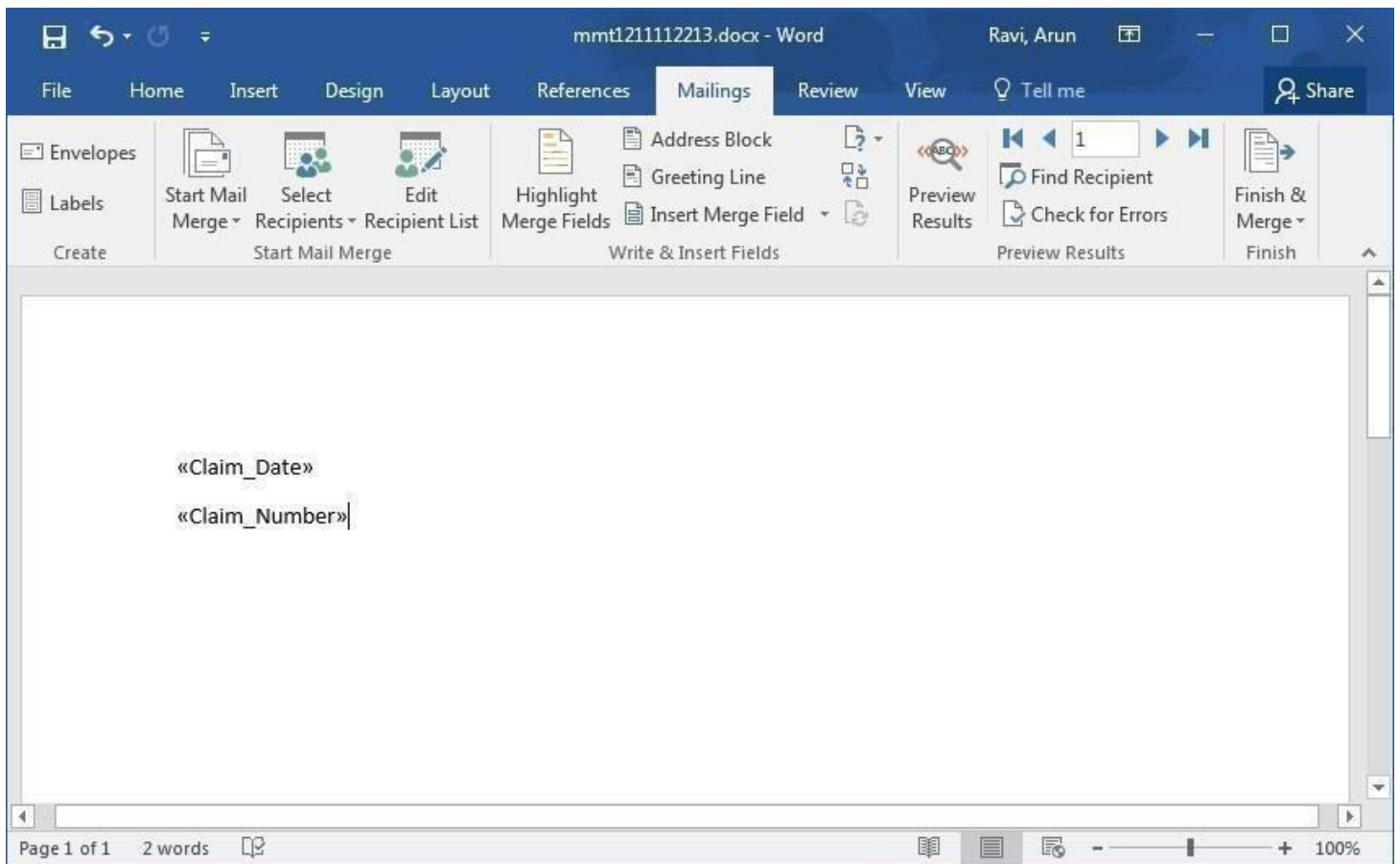
7. Click on the "Install" button to install the application.



8. Wait for "RMA - Mail Merge Application" to install.



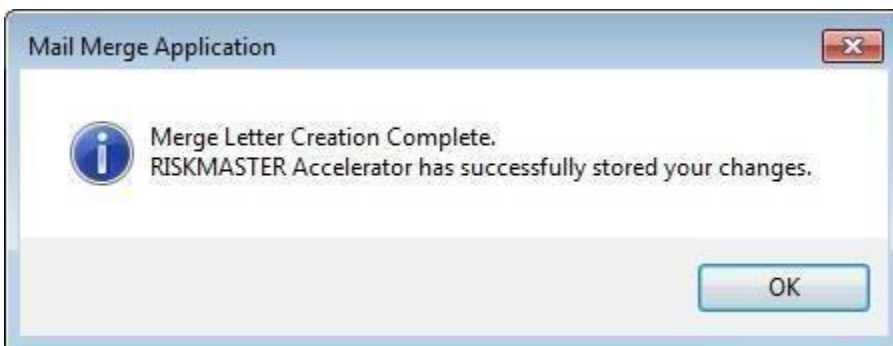
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10. Click "Finish".



11. Completion message appears on the screen. Click "OK".



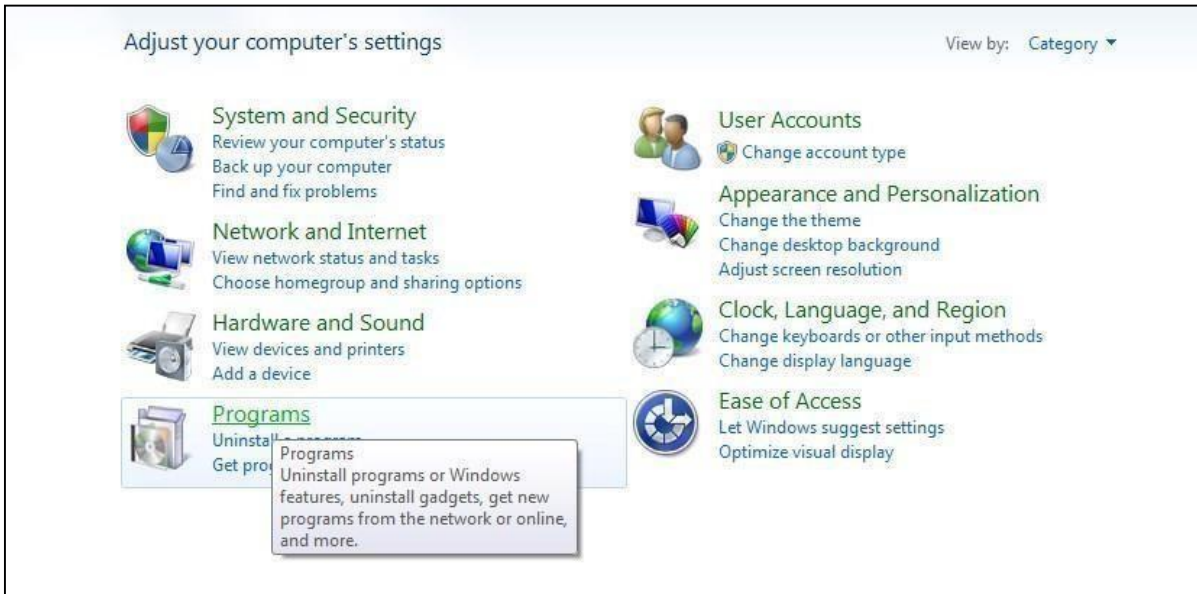
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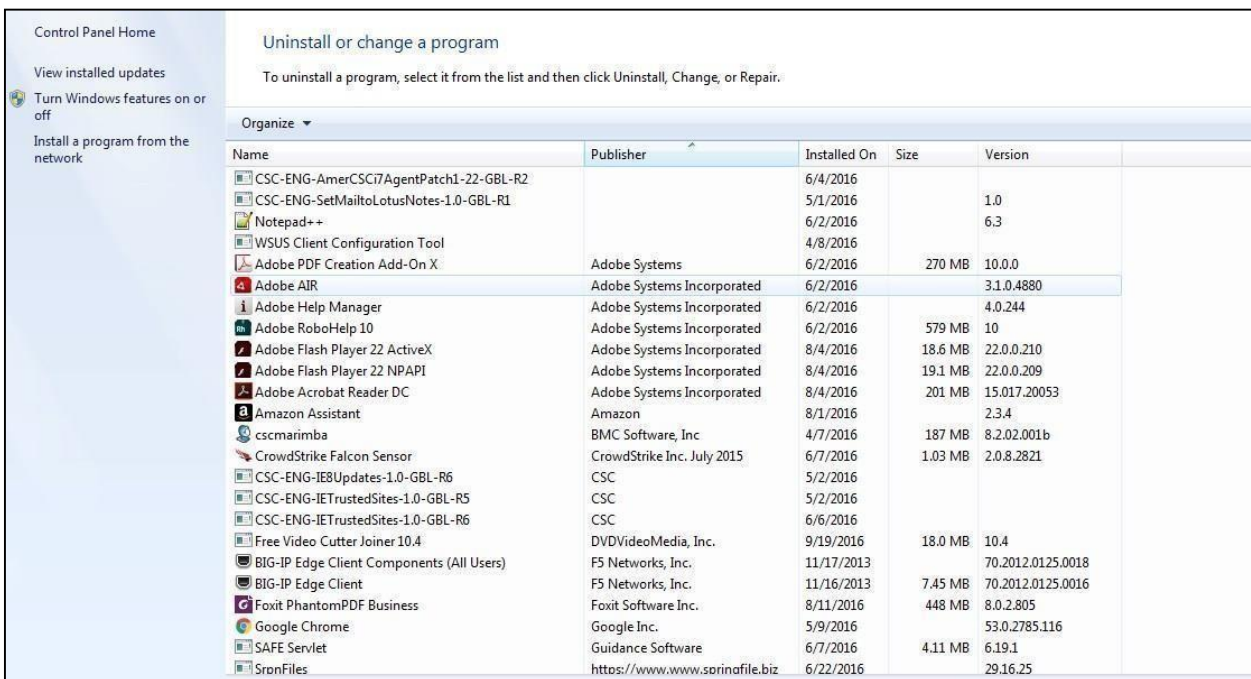
13. Click on "Window Start Icon" and select "Control Panel".



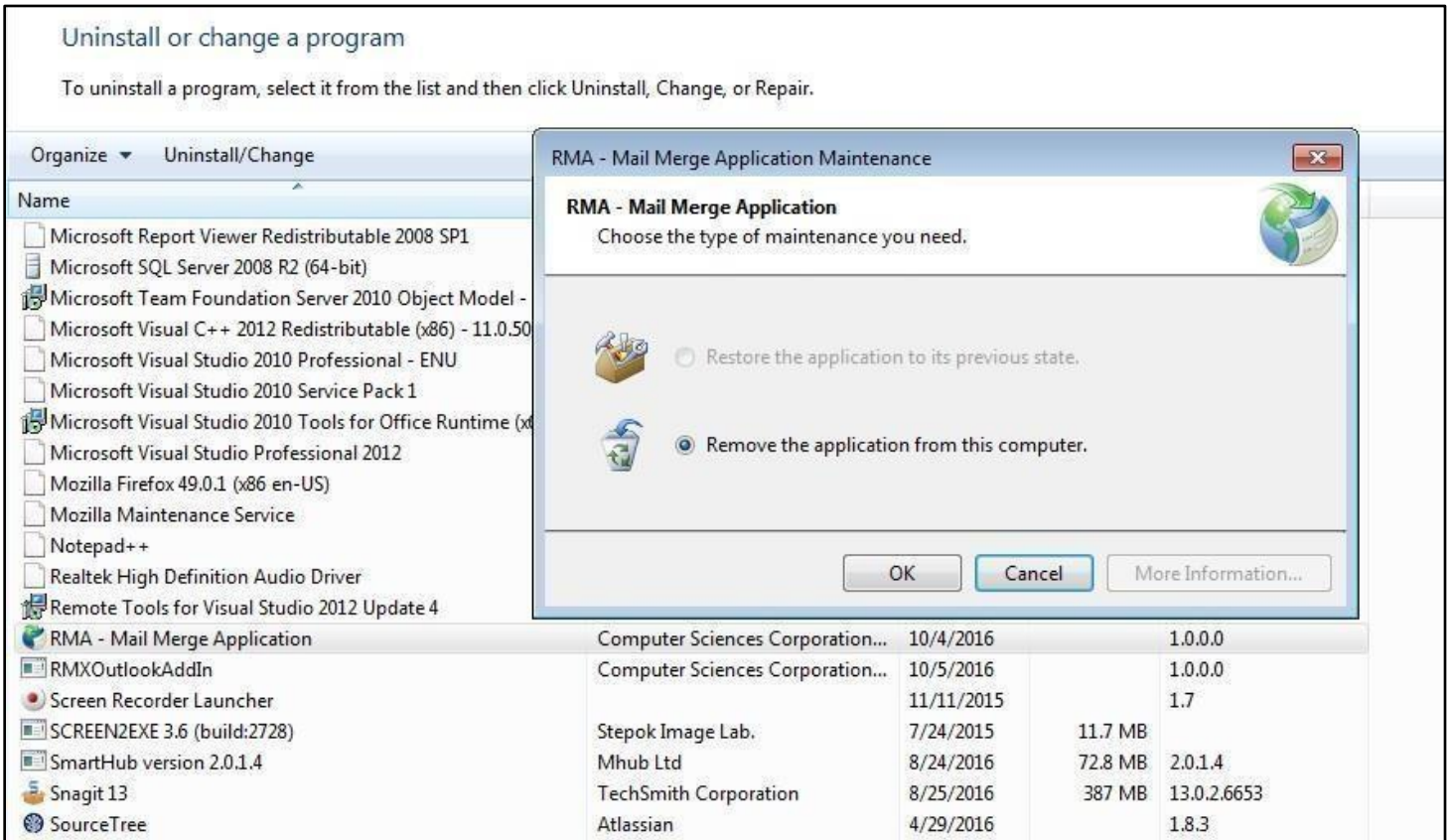
14. Select "Programs".



15. Search for "RMA - Mail Merge Application".



16. Now, uninstall the "RMA - Mail Merge Application".

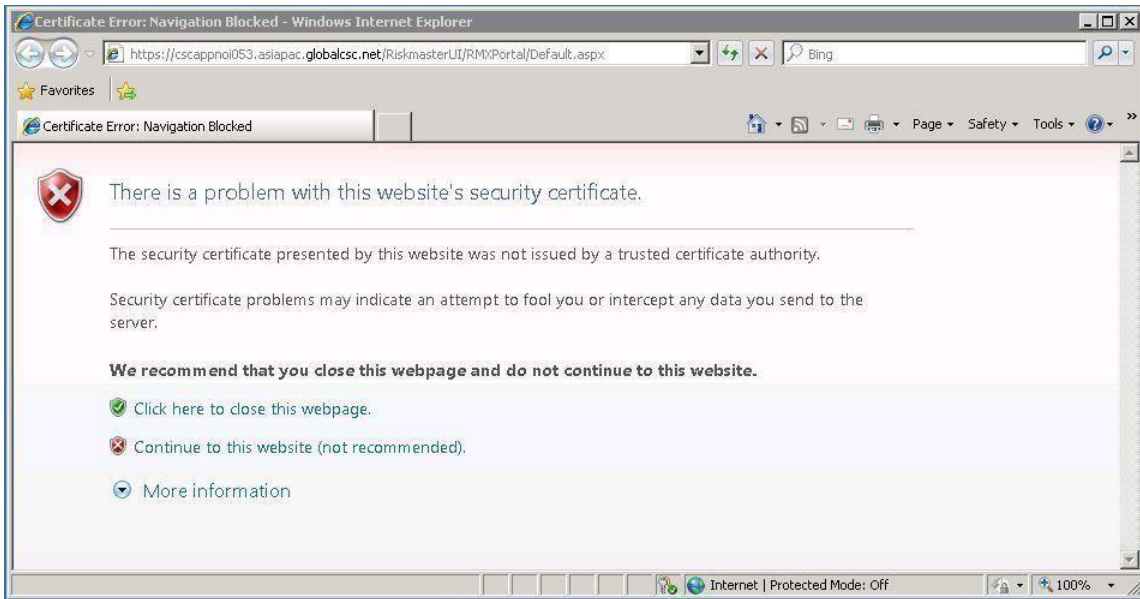


Mail Merge functioning without ActiveX – in Internet Explorer

Unlike Chrome/ Firefox, IE browser doesn't need any Extension/Plug like 'ClickOnce' for running Mail Merge App. Follow the steps mentioned above for Chrome/Firefox browsers and you will be able to use Mail Merge functionality without ActiveX.

For launching the application via SSL/https

1. Open the Internet Explorer as administrator. Launch the URL. Click, "Continue to this website(not recommended)".



2. Click "Certificate Error" and select "View certificates".



3. Click "Install Certificate" in "General" tab.



4. click "Next" in Welcome to Certificate Import wizard.



5. Choose "Place all certificates in the following store".



6. Click "Browse" and choose, "Local Computer" under "Trusted Root Certification Authorities".





7. Click "Finish".



8. Close and relaunch the Internet Explorer/Any browser.

.Net Framework Compatibility / Support

Mail Merge without Active X and Silverlight plugin will work in **.net Framework versions (3.5, 4.5, 4.6, 4.6.1)**